

PROSPECTUS 2023-24

SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE Paonta Sahib, District Sirmour (H.P.)

Re-Accredited with 'A' Grade by NAAC, Bangalore
Estd. 1994



Message from the Principal...

Education aims at disseminating knowledge and understanding that widens the horizons of vision and opens new vistas of learning and sagacity. The knowledge and wisdom gives mental and spiritual upliftment where one experiences the intellectual metamorphosis in terms of perspective and vision.

After completing the secondary education students find themselves at the intersection of career choices. The plethora of options available makes the situation even more challenging as the choice must match not only the interest but also the aptitude of the learner. For holistic development of the learners the institution must be well equipped and the faculty, proficient. As education is an intermix of scholastic excellence and creativity so it becomes the responsibility of the educators to encourage and empower the students and help them grow into strong, introspective and disciplined individuals. The individuals who are highly enthusiastic and fearless to tread the labyrinths of life and distinguish themselves in all the realms of life.

It gives me immense pride to be a part of this august institution that has evolved manifold in past years and has, continuously, been moving on the path of progress. The college is one of the leading Government Colleges of Himachal Pradesh. It made a historical mark in December 2022 by securing 'A' grade in the Second Cycle of NAAC (National Accreditation and Assessment Council) accreditation. This is the only college to secure 2958 grade points out of 3900 points with a CGPA of 3.03. The college has remarkably improved its score since its first cycle of NAAC accreditation in 2017 when it had secured a 'B++' grade with 2.79 CGPA. This unprecedented achievement is the result of the relentless efforts of the college faculty, supporting staff and students that they had been putting in for the last five years. The college is also one of the Utkrisht Mahavidyalayas of the state and is also covered under Star College Scheme. The three Post Graduation courses viz. M.A. Geography, M.Sc. Chemistry and M.Sc. Mathematics will be open for students from the session 2023-24. The construction of Arts and Commerce Block will soon be started which will provide additional infrastructure for the college.

I assure to maintain the legacy of the college and take its traditions even farther. I am highly hopeful that the students who join this college in the current session and in the upcoming years too will definitely feel that their lives have been tremendously filled with new hopes and aspirations that will open the avenues of new learning and achievement.

Ritu Pant

(Dr. Ritu Pant)
Officiating Principal

About the Institution

Established in the year 1994 Shri Guru Gobind Singh Ji Government College Paonta Sahib has earned its name after Shri Guru Gobind Singh Ji, the tenth Sikh guru who sojourned here between 1685- 1689. It is believed that Shri Guru Gobind Singh Ji spent most of his time here meditating and experiencing spiritual bliss. He wrote many religious books here and then went to Anandpur Sahib to establish the Khalsa Panth. The Gurudwara houses a museum which contains antiques and weapons used by Guru Gobind Singh during his stay.

The college campus is spread over 16 acres of land in village Shubh Khera at a distance of 1.5 km from the bus stand. The college has got the biggest playground in the town and adequate infrastructure for sports. The spacious and fully air conditioned library is equipped with more than 12000 books and has digital accessibility through N-List, funded by UGC as college component under UGC INFONET Digital Library Consortium. The campus is under CCTV surveillance and has Wi-Fi system for online connectivity.

The college is affiliated to the Himachal Pradesh University (HPU), Shimla and recognised by the University Grants Commission (UGC) under 2(f) and 12(b). This is the only government college in the State which is Re-accredited with **A Grade** by NAAC in the second cycle of its accreditation in December 2022.

The college provides undergraduate degree courses in BA/ BSc/ BCom; professional degree in BCA/ PGDCA and post graduate degree in English, Economics, Political Science, Hindi and Commerce. From the academic session 2023-24 three more post graduate courses M.Sc. Chemistry, M.Sc. Mathematics and M.A. Geography are being offered. Apart from this various Graduate Add On courses are run in the college from time to time. An infrastructure grant of 2.0 crores was sanctioned to the institution under RUSA for its academic excellence. A grant of rupees 63 lakhs was accorded by Department of Biotechnology, Ministry of Science and Technology, Government of India to three departments of the college viz. Botany, Chemistry, and Zoology under **Star College Scheme**. The college was among one of the nine **Utkrishi Colleges** during academic session 2021-22 and received a grant of Rupees 1 crore for the session.

Vision

The institution aspires to provide affordable quality education to the diverse strata of population including the poorest and weakest sections of the area; and create an environment conducive to the achievement of the highest standards of academic excellence along with multi-faceted development of personality of the students, transforming them into socially aware and responsible citizens of the country.

Mission

The motto of our college fully enshrines the mission statement:

शीलवृत् फला हि विद्या (*shilvritphala hi vidya*)

“The Fruit of Learning is Good Character and Righteous Conduct”

The institution’s mission is to create awareness that education is a continuous quest and develop individuals who are assets to the contemporary society.

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Ragging.

- Crime against Women.
- Alcohol, Smoking, Chewing Tobacco, Ghutka etc.
- Misconduct, Hooliganism.
- Possession or use of fire arms or any lethal weapon.
- Possession or use of hallucinogenic drugs in the campus.
- Possession or use of alcoholic beverage of delinquency under the influence of alcohol.
- Use of cell phones other than specified zone in the campus.
- Bringing of outsiders in the premises.



Students found accused of such act by the way of indulging in or outside the college premises shall be liable to punishment as per the guidelines given by UGC in the light of Hon'ble Supreme Court Directions. The possible punishment shall be anyone or the combination of the following :-

- Suspension from attending classes and academic privileges.
- Suspension/withdrawing of Scholarship and other financial benefits.
- Debarring from appearing in examination and other evaluation process.
- Debarring from representing the institution in any intra-college/inter-college/inter-university/international meet, tournament, youth festival etc.
- Suspension and rustication from the college.
- Cancellation of Admission.
- Special Fine depending upon the gravity of the offence
- Collective Punishment: When the persons committing or abetting the crime of Ragging are not identified, the institution shall resort to collective punishment.

Note : The cases pertaining to the Ragging will be reported to the police and will be dealt as per Himachal Pradesh Education Institution (Prohibition of Ragging) Act 2009 according to which Ragging has been declared as a 'Cognizable and Non-Bailable Offence'. Any student convicted of Ragging related offence will be punished with the imprisonment of upto 3 years or fine of Rs.50,000 or both.

Annual Calendar 2023-24

Admission Schedule

UG Classes

B.A./B.Com/B.Sc. 1st year

Submission of Application Form	:	30-06-2023 to 08-07-2023
Display of Merit List	:	08-07-2023
Fee Deposit	:	10-07-2023 to 12-07-2023
Display of Second merit List	:	12-07-2023
Fee Deposit	:	13-07-2023 to 14-07-2023
Orientation of 1st year students	:	15-07-2023 to 17-07-2023

Roll On admissions B.A./B.Com/B.Sc. 2nd & 3rd year

Submission of Application Form and Fee Deposit	:	30-06-2023 to 14-07-2023
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Regular Teaching (1st, 2nd year & 3rd year)	:	18-07-2023 to 10-11-2023 16-11-2023 to 31-12-2023 06-02-2023 to 31-03-2024
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Mid Term /House Examination	:	Last week of November, 2023
Annual Examination	:	01-04-2024 to 23-05-2024
Practical and Theory exams	:	

Vacation Schedule

Summer Vacations	:	05-06-2023 to 29-06-2023
Diwali Break	:	11-11-2023 to 15-11-2023
Winter Vacations	:	01-01-2024 to 05-02-2024

IMPORTANT NOTE

It is for the information of all admission aspirants that the link for the HPU registration (2023-24), as given at page number 12 of the prospectus, is to be used only after the finalisation of the admission of students.

For online admission in the college please use link:-<https://admission.gcp.ac.in>

The college administration is not responsible for the claim of admission if the link as given at page 12 of prospectus used for admission.

Annual Calender 2023-24

Principal's Address to the Students	First week of August-2023
NSS/NCC/ECO Club/Energy Club/Red Ribbon Club/ Rovers and Rangers Enrollment	August-2023
PTA/Formation/Meeting	12th August-2023
CSCA formation	Date to be notified by the HPU
Interactive Sessions with girl student's by WDC	21st August-2023
Talent Hunt Singing/Dance/Poetry Recitation Declamation	August-2023
Anti Drug Pledge	August-2023
Annual Prize Distribution Function	February/March -2024
Teacher's Day Celebration	05th September-2023
Hindi Diwas Celebration	14th September-2023
Ozone Day Celebration	16th September-2023
NSS Day Celebration	24th September-2023
Clubs & Society Functions	September-2023
Identification of student Learning Level Test	October-2023
Chemistry Week	16th October 2023 to 22nd October 2023
Awareness Activity on Various Acts e.g. RTI/Anti Ragging Act	
Discipline/IC/Equal Opportunity/OBC/SC/ST/Minorities	12th October 2023
Diwali Break 2023	11th November 2023 to 15th November
Games Trials	As per HPU Sports Calender
Intra Mural Competition	As per HPU Sports Calender
Rangoli/Mehndi Making Competition	November-2023
College Cultural Function/Pahal	November-2023
Historical Tour/Visit	Novermber-2023
Constitution Day	November-2023
College Annual Atheletic Meet	Third Week of November 2023
AIDS Awareness Day by Red Ribbon Club	First Week of December-2023
NSS Annual Camp	Last Week of December-2023



Dr. Ritu Pant
Officiating Principal

Faculty & Staff

Department of Botany



Smt. Dhanmanti Kandasi
Assistant Professor



Dr. Jahid Ali Malik
Assistant Professor



Smt. Amita Joshi
Assistant Professor



Dr. Pooja Bhati
Assistant Professor

Department of Chemistry



Sh. Rinku Aggarwal
Assistant Professor



Dr. Pushpa Yadav
Assistant Professor



Dr. Pankaj Yadav
Assistant Professor

Department of Commerce

Department of Computer Science & Applications

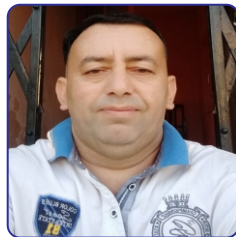


Sh. Sunil Kumar
Assistant Professor

Department of Economics



Dr. Nalin Ramaul
Associate Professor



Dr. Pradeep Tomar
Assistant Professor



Sh. Swami Nath
Assistant Professor



Sh. Kalyan Rana
Assistant Professor

Department of English

Department of Geography



Dr. Vivek Negi
Associate Professor



Dr. Arun Dafraik
Assistant Professor



Smt. Deepa Chauhan
Assistant Professor



Smt. Reena Chauhan
Assistant Professor



Smt. Vimmi Rani
Associate Professor



Sh. Sandeep Sharma
Assistant Professor

Department of Hindi

Department of History

Department of Mathematics

Department of Music



Dr. Jai Chand
Assistant Professor



Dr. Khatri Ram Tomar
Assistant Professor



Smt. Rekha Devi
Assistant Professor



Dr. Mohan Singh Chauhan
Associate Professor



Smt. Tanu Chandel
Assistant Professor



Ms. Vandana Kansal
Assistant Professor



Dr. Kiran Bala Sharma
Assistant Professor



Sh. Ravinder Singh
Assistant Professor

Department of Physical Education



Ms. Bharti
Assistant Professor

Department of Physics



Sh. Mandeep Singh Gandhi
Associate Professor



Smt. Chinu Bansal
Assistant Professor

Department of Political Science



Smt. Pratibha
Assistant Professor



Sh. Sunil Sharma
Assistant Professor



Dr. Deepak
Assistant Professor

Department of Public Administration



Smt. Renu Sharma
Assistant Professor

Department of Sanskrit



Dr. Usha Joshi Sharma
Assistant Professor

Department of Sociology



Smt. Nandini Kanwar
Assistant Professor

Department of Zoology



Dr. Ritu Pant
Associate Professor



Smt. Sulaxna Sharma
Associate Professor

Librarian



Vacant

Office Staff



Sh. Ashraf Ali
Superintendent Grade I



Sh. Naresh Kumar
Superintendent Grade II



Sh. Raj Kumar
Senior Assistant

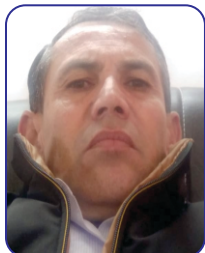


Sh. Najakat Ali
Clerk

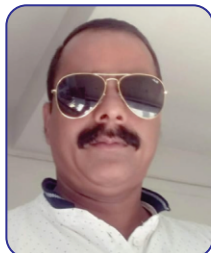


Sh. Javed Ali
Junior Office Assistant (JOA)

Lab. Staff



Sh. Gulab Singh Manta
Senior Lecturer Assistant



Sh. Rajesh Kumar
Senior Lecturer Assistant



Sh. Ramesh Kumar
Junior Lecturer Assistant



Smt. Jaimanti
Lab. Attendant

Office Support Staff



Smt. Jogindro Devi



Sh. Ram Lal



Sh. Hem Chand



Smt. Lata Devi



Sh. Jeet Singh



Sh. Bhinder Singh

Admission Committees 2023-24

Coordinator (Admissions)

Smt. Sulaxna Sharma (Science)
Dr. Mohan Singh Chauhan (Commerce)
Smt. Vimmi Rani (Arts)

IT Support (Admissions)

Sh. Sunil Kumar

B.A. 1st Year

Dr. Arun Kumar Dafraik (Convenor)
Sh. Swami Nath
Dr. Jai Chand
Sh. Sandeep Sharma
Smt. Nandini Kanwar
Dr. Khatri Ram Tomar
Sh. Sunil Sharma
Smt. Aparna Garg

B.A. 1st Year Counselling Committee (NSS Room)

Dr. Usha Joshi (Convenor)
Dr. Kiran Bala Sharma
Smt. Nandani Kanwar
Smt. Renu Sharma

B.A. 2nd Year

Ms. Bharti (Convenor)
Dr. Usha Joshi
Dr. Pradeep Tomar
Dr. Kiran Bala
Smt. Rekha Devi

B.A. 3rd Year

Smt. Deepa Chauhan (Convenor)
Sh. Ravinder Singh
Dr. Deepak
Sh. Kalyan Rana
Smt. Renu Sharma

B.Com 1st Year/ 2nd Year/ 3rd Year

Sh. Mandeep Gandhi (Convenor)
Sh. Rinku Aggarwal
Smt. Pushpa Yadav
Dr. Pankaj Yadav
Sh. Sunil Kumar

B.Sc. 1st Year

Dr. Jahid Ali Malik (Convenor)
Ms. Vandana Kansal
Dr. Pooja Bhati
Smt. Bahar Saini

B.Sc. 2nd Year/ 3rd Year

Smt. Amita Joshi (Convenor)
Smt. Tanu Chandel
Smt. Chinu Bansal
Smt. Aparna Garg

M.A. Economics

Dr. Nalin Ramaul (Convenor)
Dr. Pradeep Tomar
Sh. Swami Nath
Sh. Kalyan Rana

M.A. English

Dr. Vivek Negi (Convenor)
Dr. Arun Kumar Dafraik
Smt. Deepa Chauhan
Smt. Reena Chauhan

M.A. Geography

Smt. Vimmi Rani (Convenor)
Sh. Sandeep Sharma

M.A. Hindi

Dr. Jai Chand (Convenor)
Dr. Khatri Ram Tomar
Smt. Rekha Devi

M.A. Political Science

Smt. Pratibha (Convenor)
Dr. Deepak
Sh. Sunil Sharma

M.Com.

Sh. Rinku Aggarwal (Convenor)
Dr. Pushpa Yadav
Dr. Pankaj Yadav

M.Sc. Chemistry

Smt. Amita Joshi (Convenor)
Dr. Pooja Bhati

M.Sc. Mathematics

Smt. Tanu Chandel (Convenor)
Ms. Vandana Kansal

Administrative Committees-2023-24

Annual Report

Smt. Reena Chauhan (Convenor)
Dr. Jai Chand
Dr. Khatri Ram Tomar

Book Bank Committee

Dr. Pushpa Yadav (Convenor)
Dr. Pankaj Yadav
Smt. Rekha Devi
Sh. Sunil Kumar
Librarian

Building and Furniture Committee

Dr. Pradeep Tomar (Convenor)
Sh. Swami Nath
Sh. Sandeep Sharma
Dr. Deepak
Sh. Sunil Sharma
Sh. Nazakat Ali (Clerk)

Bus Pass Committee

All the Head of Department & Teacher Incharge of
DSC-I

Campus Beautification & Cleanliness Committee

Dr. Pradeep Tomar (Convenor)
Smt. Reena Chauhan
Dr. Kiran Bala
Smt. Pratibha Chaudhary
Dr. Deepak
Dr. Pooja Bhati
Sh. Deepak (Mali)

Canteen Committee

Sh. Mandeep Gandhi (Convenor)
Dr. Arun Dafraik
Sh. Ravinder Singh
Dr. Kiran Bala
Sh. Kalyan Rana
Smt. Renu Sharma
Sh. Javed Ali (JOA)

Career Guidance/Job Placement Cell

Smt. Amita Joshi (Convenor)
Dr. Vivek Negi-RUSA Coordinator
Dr. Jahid Ali Malik
Smt. Deepa Chauhan
Sh. Rinku Aggarwal
Sh. Sunil Kumar

College Advisory Committee

Smt. Sulaxna Sharma (Convenor)
Dr. Mohan Singh Chauhan
Smt. Vimmi Rani
Dr. Nalin Ramaul
Dr. Vivek Negi (BCA Coordinator)
Smt. Amita Joshi
Ms. Bharti
Sh. Ashraf Ali (Supdt. Grade-I)
Sh. Naresh Kumar (Supdt. Grade-II)

College Finances (Bursar)

Sh. Rinku Aggarwal

College Magazine Committee

Dr. Jai Chand-Chief Editor
Smt. Tanu Chandel-Science Section
Dr. Usha Joshi-Sanskrit Section
Dr. Arun Kumar Dafraik-English Section
Sh. Kalyan Rana-Planning Section
Dr. Khatri Ram Tomar-Hindi Section
Sh. Sunil Sharma- Pahari Section
Dr. Pushpa Yadav-Commerce Section
Smt. Deepa Chauhan-Photographs

CSCA Advisory Committee

Smt. Sulaxna Sharma (Convenor)
Smt. Vimmi Rani
Dr. Nalin Ramaul
Smt. Amita Joshi
Dr. Vivek Negi

Cultural & Youth Festival Committee

Dr. Arun Kumar Dafraik (Convenor)
Smt. Deepa Chauhan
Sh. Ravinder Singh
Ms. Vandana Kansal
Smt. Reena Chauhan
Dr. Kiran Bala
Smt. Nandani
Dr. Khatri Ram Tomar
Smt. Rekha Devi
Dr. Pooja Bhati

Disaster Management Cell

Smt. Vimmi Rani
Dr. Jai Chand
Smt. Nandani Kanwar
Dr. Pushpa Yadav
Sh. Kalyan Rana
Dr. Pooja Bhati
Sh. Najakat Ali

Eco Club.

Dr. Jahid Ali Malik (Convenor)
Sh. Sandeep Sharma
Smt. Nandini Kanwar
Sh. Deepak (Mali)

Electricity, Fire Safety and DG-Set Maintenance Committee

Sh. Mandeep Gandhi (Convenor)
Smt. Chinu Bansal
Sh. Swaminath
Sh. Pankaj Yadav
Sh. Javed Ali
Sh. Deepak Kumar

First Aid Committee

Ms. Vandana Kansal (Convenor)
Sh. Sunil Sharma
Sh. Naresh Batra (Supdt. Grade-II)
Sh. Gulab Singh Manta (SLA)

Graduate Add on Courses

Dr. Jahid Ali Malik (Nodal Officer)

Internal Quality Assurance Cell (IQAC)

Chairperson: Dr. Ritu Pant (Officiating Principal)
Coordinator: Dr. Nalin Kumar Ramaul
Assistant Coordinator: Dr. Vivek Negi
Teacher Member: Smt. Dhanmanti Kandasani
Teacher Member: Smt. Reena Chauhan
Teacher Member: Dr. Pushpa Yadav
Teacher Member: Sh. Sandeep Sharma
Senior Admin. Officer: Sh. Naresh Kumar (Supdt. Grade-II)
Educationist: Ms. Devindra Gupta
Representative of Industries Association: Sh. Vinod Sharma
Representative of Local Society: Sh. Manmit Singh Malhotra
Representative of Employer: Sh. Brijesh Sharma
Representative of Student Community: President CSCA
Representative of Parents: President PTA
Representative of Alumni: President GCP Alumni Association

Learning Level Test & Mentor Mentee

Dr. Pushpa Yadav (Convenor)
Dr. Pankaj Yadav
Sh. Kalyan Rana
Dr. Pooja Bhati
Sh. Sunil Kumar

Library Advisory Committee

Dr. Mohan Singh Chauhan (Convenor)
Smt. Chinu Bansal
Dr. Usha Joshi
Smt. Reena Chauhan
Smt. Pratibha Chaudhary
Sh. Sandeep Sharma
Sh. Sunil Sharma

Local Purchase Committee

Dr. Mohan Singh Chauhan (Convenor)
Smt. Vimmi Rani
Dr. Nalin Ramaul
Sh. Mandeep Gandhi
Dr. Vivek Negi
Dr. Pankaj Yadav
Sh. Ashraf Ali (Supdt. Grade-I)
HOD of Concerned Purchase

Mid-Term/House Exam Committee

Ms. Bharti (Convenor)
Dr. Pradeep Tomar
Dr. Arun Dafraik
Sh. Sandeep Sharma
Dr. Deepak
Dr. Pankaj Yadav
Smt. Rekha Devi
Smt. Aparna Garg
Sh. Gulab Singh Manta
Sh. Javed Ali (JOA)

National Service Scheme (NSS)

Programme Officers

Dr. Jai Chand (Boys)
Smt. Nandini Kanwar (Girls)

NCC Girls

Dr. Pooja Bhati

Prospectus Committee

Dr. Jahid Ali Malik (Convenor)
Smt. Deepa Chauhan
Dr. Khatri Ram Tomar
Sh. Rinku Aggarwal
Sh. Javed Ali

Rain Harvesting Committee

Smt. Deepa Chauhan (Convenor)
Sh. Sandeep Sharma
Sh. Kalyan Rana

Research Committee

Dr. Mohan Singh Chauhan (Convenor)
Dr. Nalin Ramaul
Dr. Vivek Negi
Dr. Jahid Ali Malik
Dr. Jai Chand

Red Ribbon Club

Smt. Dhanmanti Kandasi (Convenor)
Smt. Tanu Chandel
Ms. Vandana Kansal
Smt. Pratibha Chaudhary
Sh. Gulab Singh Manta (SLA)

Rovers & Rangers

Dr. Pushpa Yadav-Rangers
Sh. Kalyan Rana-Rovers

Road Safety Club

Sh. Sandeep Sharma (Convenor)
Dr. Pankaj Yadav
Sh. Sunil Kumar

RUSA CELL

Dr. Vivek Negi (Coordinator)
Dr. Jai Chand
Sh. Sandeep Sharma
Dr. Pooja Bhati

Scholarship & Fees Concession Committee

Smt. Nandini Kanwar (Convener)
Sh. Rinku Aggarwal
Dr. Pushpa Yadav
Sh. Sunil Sharma
Dr. Pankaj Yadav
Sh. Sunil Kumar
Smt. Aparna Garg
Smt. Bahar Saini
Sh. Nazakat Ali (Clerk)

Self Financing Courses (BCA/PGDCA)

Dr. Vivek Negi (Coordinator)

Sports Affairs & Purchase Committee

Dr. Vivek Negi (Convenor)
Ms. Bharti
Dr. Arun Dafraik
Sh. Ravinder Singh

Dr. Jaichand

Sh. Sunil Sharma

Star College Committee

Sh. Sandeep Sharma (Coordinator)
Dr. Pooja Bhati (Assistant Coordinator)
Smt. Sulaxna Sharma
Smt. Vimmi Rani
Sh. Mandeep Singh Gandhi
Smt. Amita Joshi
Smt. Dhanmanti Kandasi
Smt. Chinu Bansal
Dr. Jahid Ali Malik

Staff Secretary

Dr. Jai Chand

Joint Staff Secretary

Smt. Deepa Chauhan

Time Table Committee

Smt. Tanu Chandel (Convenor)
Smt. Chinu Bansal-Science
Smt. Nandini Kanwar-Arts
Dr. Pushpa Yadav-Commerce

Toilet Cleanliness Supervision Committee

Dr. Kiran Bala (Convenor)
Sh. Sunil Sharma
Smt. Rekha Devi
Sh. Kalyan Rana
Smt. Renu Sharma
Sh. Javed Ali (Clerk)

UGC Cell

Dr. Nalin Ramaul (Convenor)
Smt. Reena Chauhan
Sh. Sandeep Sharma
Dr. Pushpa Yadav
Sh. Sunil Kumar
Sh. Nazakat Ali (Clerk)

Water Maintenance Committee

Sh. Swami Nath (Convenor)
Sh. Ravinder Singh
Dr. Khatri Ram Tomar
Dr. Deepak
Sh. Naresh Batra (Supdt. Grade-II)
Sh. Deepak Kumar

Statutory Committees

Discipline and Anti Ragging Committee

Dr. Mohan Singh Chauhan (Convenor)
Smt. Vimmi Rani
Dr. Vivek Negi
Smt. Tanu Chandel
Ms. Bharti
Dr. Arun Dafraik
Sh. Swami Nath
Ms. Vandana Kansal
Sh. Rinku Aggarwal

Women Development Cell (WDC)

Smt. Chinu Bansal (Convenor)
Dr. Usha Joshi
Smt. Pratibha
Dr. Deepak
Sh. Gulab Singh Manta (SLA)

Internal Committee

Smt. Vimmi Rani (Presiding Officer)
Sh. Mandeep Gandhi
Smt. Tanu Chandel
Sh. Najakat Ali (JOA)
Smt. Jaimanti
Ms. Devindra Gupta (External Member)
Three Student Members

Equal Opportunity Cell

Dr. Usha Joshi (Convenor)
Smt. Pratibha
Dr. Pankaj Yadav
Librarian

Anti Drug Cell

Smt. Reena Chauhan (Convenor)
Sh. Sunil Sharma
Dr. Pankaj Yadav
Smt. Rekha Devi

Committee for SC/ST

Sh. Ravinder Singh (Convenor)
Dr. Kiran Bala
Smt. Rekha Devi
Sh. Sunil Kumar
Sh. Javed Ali (JOA)

OBC Cell

Dr. Deepak (Convenor)
Sh. Sunil Sharma
Dr. Pooja Bhati
Sh. Raj Kumar (Senior Assistant)

Minority Cell

Sh. Mandeep Gandhi (Convenor)
Sh. Ravinder Singh
Dr. Khatri Ram Tomar
Sh. Nazakat Ali (Clerk)

Grievance Redressal Cell

Smt. Dhanmanti Kandasi (Convener)
Smt. Bharti
Dr. Kiran Bala
Sh. Ashraf Ali (Supdt. Grade-I)

Complaint Officer HIV AIDS (Prevention and Control Act. 2017)

Smt. Dhanmanti Kandasi
(Assistant Professor Botany)
Mob.No. 9149245095
Email.- dhanmanti4botany@gmail.com

ADMISSION RULES & ELIGIBILITY CONDITIONS

The Minimum qualification prescribed for admission to the courses and examination leading to the degree course of the university shall be in accordance with the first ordinance of HP University 1973 (clause 1.4 Chapter-1) Any student who is seeking admission in the college in any Faculty / Course has to fulfill the following eligibility condition/Rules (clause 3.3A of Chapter III Vol. 1) of the Ordinance of HP University.

स्नातक पाठ्यक्रम एवं परीक्षा में प्रवेश पाने के लिए न्यूनतम योग्यता हि.प्र. विश्वविद्यालय के प्रथम अध्यादेश 1973 (उपधारा 1.4 अध्याय-1) में निर्धारित योग्यता के अनुसार होगी। कोई भी छात्र जो महाविद्यालय के किसी भी संकाय/पाठ्यक्रम में प्रवेश पाना चाहता है उसे हि.प्र. विश्वविद्यालय के अध्यादेश (उपधारा 3.3ए अध्याय III खण्ड 1) के अनुसार निम्नलिखित पात्रता शर्त/नियम को पूरा करना होगा।

Students seeking admission in B.A./B.Sc./B.Com 2nd & 3rd year will have to take roll-on admission without waiting for the previous result. However, their admissions shall be purely provisional and subject to the result of previous class.

A. Academic Qualification **BA-I-(Pass Course)**

To be eligible for seeking admission to B.A.-1 (Pass Course) the candidate should have passed:

स्नातक पाठ्यक्रम में प्रवेश हेतु विद्यार्थी को निम्नलिखित परीक्षा में किसी एक में उत्तीर्ण होना आवश्यक है।

- (I) 10+2 examination or an equivalent examination from any recognized Board/University established by law in India with 4 written subjects (including English) with at least 33% marks.

भारत के किसी भी मान्यता प्राप्त बोर्ड/विश्वविद्यालय से न्यूनतम 33 प्रतिशत अंकों के साथ 10+2 अथवा समकक्ष परीक्षा अंग्रेजी सहित चार विषयों में उत्तीर्ण।

OR

- (II) Intermediate examination of Indian University/Board or any examination recognised equivalent thereto (pass in four subjects, one language and three other elective) with atleast 33% marks.

किसी भी मान्यता प्राप्त बोर्ड/विश्वविद्यालय से न्यूनतम 33% अंकों के साथ इंटरमीडिएट (मध्यवर्ती) परीक्षा किसी एक भाषा सहित चार विषयों में उत्तीर्ण।

- (III) For admission to BA-I with mathematics, either 45% marks in aggregate (with maths) or 45% in mathematics at 10+2 level, is eligible for admission to BA-1.

गणित के साथ पाठ्यक्रम के लिए 10+2 में गणित विषय में 45% अंक अथवा गणित विषय के साथ 45% कुल अंक।

B.Com-I (Pass Course)

To be eligible for seeking admission to B.com-I (pass course) the candidate should have passed:

- (I) 10+2 examination (commerce stream) with minimum 40% are eligible for admission in 1st year of the course.

10+2 में वाणिज्य विषय के साथ न्यूनतम 40% कुल अंक।

OR

- (II) A student who has passed +2 or equivalent exams other than commerce stream in four written subjects (including English) with Economics or Mathematics as compulsory subject at +2 level with 45% marks is eligible for admission in 1st year of the course.

जिन विद्यार्थियों ने 10+2 अथवा समकक्ष परीक्षा वाणिज्य विषय के साथ नहीं उत्तीर्ण की है, ऐसे विद्यार्थी 10+2 में न्यूनतम 45% कुल अंकों के साथ उत्तीर्ण होने चाहिए, लेकिन इन विद्यार्थियों को अपनी 10+2 परीक्षा अंग्रेजी विषय के साथ अर्थशास्त्र अथवा गणित विषय के साथ उत्तीर्ण होना भी अनिवार्य है।

- (III) For girl candidate the eligibility is pass percentage i.e. 33% छात्राओं के लिए उपरोक्त शर्तों के अतिरिक्त न्यूनतम उत्तीर्ण प्रतिशत 33% है।

B.Sc.-I (Pass Course)

To be eligible for seeking admission to B.Sc.-I (pass course) the candidate should have passed:

- (I) 10+2 examination or an equivalent examination (PCM/PCB) in science from a recognized Board/University established by law in India with five subject (including English) with at least 45% marks.

भारत के किसी भी मान्यता प्राप्त बोर्ड / विश्वविद्यालय से विज्ञान संकाय में 10+2 अथवा समकक्ष परीक्षा (भौतिक विज्ञान, रासायनिक विज्ञान, गणित/भौतिक विज्ञान, रासायनिक विज्ञान, वनस्पति विज्ञान) अंग्रेजी सहित पांच विषयों में 45% अंकों के साथ उत्तीर्ण।

OR

- (II) Intermediate examination of an Indian University / Board or any examination (PCM/PCB) recognized equivalent thereto (pass in four subjects, one language and three other elective subjects) with minimum 45% marks) is eligible for admission to B.Sc.-I.

किसी मान्यता प्राप्त बोर्ड/विश्वविद्यालय से विज्ञान संकाय में (PCM/PCB) में किसी भाषा सहित चार विषयों में 45% न्यूनतम कुल अंकों के साथ इंटरमीडिएट या समकक्ष।

Remarks :-

While determining percentage of marks for eligibility, rounding off of fraction of 0.5 or above to the next full unit is permissible. A relaxation of 5% is available to SC/ST candidates for admission to B.Sc./B.Com 1st year.

पात्रता निर्धारित करने के लिए अंक प्रतिशतता निर्धारित करते समय 0.5 या इससे ऊपर के अंक के अंश को सम्पूर्ण इकाई माना जायेगा। अनुसूचित जाति व जनजाति के विद्यार्थियों के लिए बी.कॉम व बी.एस.सी. में प्रवेश पात्रता में 5% की छूट है।

Important Note :-

At any stage, if any student is found to claim his/her basic eligibility qualification from take or unrecognized Board/University, his/her admission shall stand automatically cancelled. The College shall not be responsible for cancellation such admissions.

B. Age Limit

For admission to the 1st year of any course a student must not be more than 23 years (25 years for girls) of age as on 1st July 2023 e.g. the applicant should not be born earlier than 01-07-2000 in case of boys and 01-07-1998 in case of girls. However, in r/o SC and ST Students, a relaxation of 3 years is given.

The Vice-Chancellor of HPU Shimla has the power to permit age relaxation up to a maximum of 6 months. All such cases will be granted age relaxation provisionally upto six months by the Principal and a consolidated list of such cases will be sent for approval of the Vice-Chancellor by 31st October of every Academic Year. A candidate who has availed age relaxation at the time of first admission shall be eligible for the same in the subsequent classes also.

किसी भी पाठ्यक्रम में प्रवेश के लिए अधिकतम आयु सीमा 01 जुलाई 2023 को छात्रवर्ग के लिए 23 वर्ष (छात्रा वर्ग के लिए 25 वर्ष) से अधिक नहीं होनी चाहिए। अर्थात् छात्रों के सन्दर्भ में जन्मतिथि 01.07.1998 तथा छात्राओं के सन्दर्भ में जन्मतिथि 01.07.2000 से पहले की नहीं होनी चाहिए। यद्यपि अनुसूचित जाति व जनजाति के छात्र/छात्राओं को आयु सीमा में 3 वर्ष की छूट है। 6 महीने की अधिकतम आयु सीमा प्रदान करने की छूट की शक्ति उप कुलपति हि.प्र. विश्वविद्यालय को प्राप्त है। ऐसे सभी विद्यार्थियों को 6 महीने के लिए प्राचार्य द्वारा अस्थायी प्रवेश दिया जाएगा। ऐसे विद्यार्थियों की समेकित सूची प्रत्येक शैक्षणिक वर्ष के 31 अक्टूबर तक हि.प्र. विश्वविद्यालय के उपकुलपति के अनुमोदन के लिए भेजी जाएगी। जिस विद्यार्थी ने प्रथम प्रवेश के लिए आयु छूट का लाभ उठाया है वह अगली कक्षाओं में भी आयु छूट के लिए पात्र होगा।

REGISTRATION/ MIGRATION RULES

For registration to this university students have to apply online at <https://nrme.hpushimla.in>

After applying online and payment of requisite fees, students have to submit hard copy of Registration Form with the following documents in college office:

- 1) Self attested copy of Matric
- 2) Self attested copy of 10+2
- 3) Original migration certificate

Note : Registration on <https://nrme.hpushimla.in> is compulsory for all students.

Directions for Migration

- I. Open the registration portal <http://nrme.hpushimla.in/> click on student activity and Choose Inter-college migration.
- II. Select your program type and enter you user ID and password (which you have received while filling the registration/examination form) then click on login.
- III. Student details will be automatically fetched there, give the appropriate reason of migration and choose the college where candidate wants to migrate and then click on Apply, then note down your reference number
- IV. Your application will be sent to both colleges for approval through clerk and principal user ID.
- V. Candidate can check his/her application status on the status section using reference number.
- VI. After the approval of both colleges and university the payment option will be activated. then click on the payment and pay the migration fee rupees five hundred (Rs. 500.00) through online using credit card/Debit card and Net Banking. After successful completion of the payment candidate can download his/her inter-college migration certificate.

ROSTER FOR ADMISSION AND RESERVATION

1	28	55	82	109
2	29	56	83	110
3	30	57	84	111
4	31	58	85SC	112
5	32	59SC	86	113SC
6	33SC	60SP	87	114
7SC	34PWD	61CUL	88	115
8	35	62	89	116
9	36	63	90	117SP
10	37	64	91SC	118CUL
11	38CUL	65SC	92	119SC
12SC	39SC	66PWD	93ST	120ST
13ST	40SP	67ST	94	
14	41ST	68	95	
15	42	69	96	
16	43	70	97SC	
17	44	71	98CUL	
18SC	45	72SC	99SP	
19SP	46SC	73	100PWD	
20CUL	47	74	101	
21	48	75	102	
22	49	76	103	
23	50	77	104	
24	51	78SC	105	
25	52SC	79SP	106SC	
26SC	53ST	80ST	107ST	
27ST	54	81CUL	108	

No. of category-wise reserved seats in 120 point reservation roster:

Schedule Caste-18(15%)
 Schedule Tribe-09(7.5%)
 SP (Sport)-06 (5%)
 CUL(Cultural)-06(5%)
 PWD(Persons with Disability)-06 (5%)

Choice Based Credit System (CBCS) for Undergraduate (UG) Courses: 2018-19 Academic Session

The Himachal Pradesh University Vide Letter No. 2-1/2022 fg-iz-fo('IS) dated 4 June 2016 has notified the acceptance of the latest course curriculum under Choice Based Credit system CBCS brought out by the University Grants Commission for implementation from the 2016-17 academic session. With effect from academic session 2018-19, the semester system in the under graduate classes has been replaced by the annual system without any change in the existing structure of Choice Based Credit System (CBCS) under Rashtriya Uchchar Shiksha Abhiyan (RUSA).

Basic Outline of Choice Based Credit System

1. **Core Courses (DSC)** : 12 courses for regular including 2 papers each for English and Hindi/MIL In B.A./B.Com.
2. **Elective Course** :
 - 2.1 Discipline Specific Elective (DSE) Course : 1 honours courses and 2 each for regular courses. Elective courses offered under the main discipline/Subject of Study is referred to as Discipline Specific Elective.
 - 2.2 Generic Elective (GE) Course : 4 for honours courses and 2 each for B.A./B.Com. Regular courses. An elective course chosen from an unrelated discipline/Subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic elective. A core course offered in a discipline/Subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred as Generic Elective.
3. **Ability Enhancement Courses (AEC)** : The Ability Enhancement (AE) Courses may be of two kinds :
 - 3.1 Ability Enhancement Compulsory Courses (AECC) : AECC Courses are the courses based upon the content that leads to knowledge enhancement; I. Environment Science and II. English/Hindi/Mil Communication. These are mandatory for all disciplines.
 - 3.2 Skill Enhancement Courses (SEC) :
These courses may be chosen from a pool of courses designed to provide value based and / or skill based knowledge and should contain both theory and lab/hands-on/training/field work. The main purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability.
4. **Practical/Tutorials** : One each with every core and discipline/generic specific elective paper.

Annualised Outline of RUSA CBCS (UGC) System in B.A./B.Com. : 2018-19 Onwards					
Semester	Core Courses (12)	AECC(02)	SEC (02)	DSE (04)	GEC (02)
1st Year (44 Credits)	DSC-1A:6 Credits DSC-1B:6 Credits DSC-2A:6 Credits DSC-2B:6 Credits Lang Core Eng-CC-1:6 Credits Lang Core Skt/Hindi CC-1:6 Credits	AECC-1: 4 Credits Env. Studies AECC-2:4 Credits (English/Hindi/Skt)	Nil	Nil	Nil
2nd Year (44 Credits)	DSC-1C:6 Credits DSC-1D:6 Credits DSC-2C:6 Credits DSC-2D:6 Credits Lang Core Eng-CC-2:6 Credits Lang Core Skt/Hindi CC-2:6 Credits	Nil	SEC-1:4 Credits (From DSC-1) SEC-2:4 Credits (From DSC-1)	Nil	Nil
3rd Year (44 Credits)	Nil	Nil	SEC-3:4 Credits (From DSC-1) SEC-4:4 Credits (From DSC-1)	DSE-1A:6 Credits DSE-1B:6 Credits DSE-2A:6 Credits DSE-2B:6 Credits	GEC-1:6 Credits (Interdisciplinary) GEC-2:6 Credits (Interdisciplinary)
Total Credits 132	72	08	16	24	12

Annualised Outline of RUSA CBCS (UGC) System in BSC:2018-19 Onwards				
Semester	Core Courses (12)	AECC(02)	SECC(04)	GEC (02)
1st Year (44 Credits)	DSC-1A:6 Credits DSC-1B:6 Credits DSC-2A:6 Credits DSC-2B:6 Credits DSC-3A:6 Credits DSC-3B:6 Credits	AECC-1: Env. Studies : 4 Credits AECC-2:(English/Hindi/Skt) :4 Credits	Nil	Nil
2nd Year (44 Credits)	DSC-1C:6 Credits DSC-1D:6 Credits DSC-2C:6 Credits DSC-2D:6 Credits DSC-3C:6 Credits DSC-3D:6 Credits	Nil	SEC-1:4 Credits (From DSC-1) SEC-2:4 Credits (From DSC-1)	Nil
3rd Year (44 Credits)	Nil	Nil	SEC-3:4 Credits (From DSC-1) SEC-4:4 Credits (From DSC-1)	DSE-1A:6 Credits DSE-1B:6 Credits DSE-2A:6 Credits DSE-2B:6 Credits DSE-3A:6 Credits DSE-3B:6 Credits
Total Credits 132	72	08	16	36

Total Number of Courses to be Studied during the Three Years :-

Core Courses (DSCs) : 12X6 Credits = 72 Credits

AECC+SEC : 06X4 Credits = 24 Credits

Science (DSEs Only) : 06X6 Credits = 36 Credits

BA/B Com (DSE + GEC) : (04 + 02) X6 Credits = 36 Credits

BSC Pass Course (72 + 24 + 36) = 132 Credits BA/Bcom Pass Course (72+24+36)=132 Credits

Basic Structure of Undergraduate CBCS (B.A./B.Com)

Course	Credits	
	Theory+Practical	Theory+Tutorial
1. Core Courses (12 Papers, 6 Credits Each) = 72 Credits Discipline Specific Core (DSC) 1 = 04 Papers Discipline Specific Core (DSC) 2 = 04 Papers Language Core (English) = 02 Papers Language Core (Hindi/MIL) = 02 Papers	12 x 6 =72 (Includes 12 x2 = 24 Credits of Practical if any)	12 x 6 =72 (Includes 12 x1 = 12 Credits of Tutorial)
2. Elective Courses (6 Papers, 6 Credits Each) = 36 Credits Discipline Specific Elective (DSE) 1 = 02 Papers (From DSC-1) Discipline Specific Elective (DSE) 2 = 02 Papers (From DSC-2) Generic Elective (GEC) (Interdisciplinary) = 02 Papers	6 x 2 = 12	6 x 2 = 12
3. Ability Enhancement Compulsory Course (AECC, 02 Papers, 04 Credits Each) = 08 Credits Environment Science = 01 Paper English/Hindi/MIL = 01 Paper	2 x 4 = 08	2 x 4 = 08
4. Skill Enhancement Courses (SEC) (04 Papers, 04 Credits Each) = 16 Credits	4 x 4 = 16	4 x 4 = 16
TOTAL CREDITS	132	132

PROGRAMMES

B.A. (Arts/Humanities/Languages) :

Language Group :-

English, Hindi, Sanskrit

Social Science / Humanities Group :-

Economics, Political Science, Sociology, History, Geography, Public Administration, Mathematics, Music, Physical Education

B.Sc. (Science) / Physical Sciences/Life Sciences Group :-

Physics, Chemistry, Botany, Zoology, Mathematics, Computer Science

B.Com. (Commerce) :

Commerce

Master Degree Programme :

M.A. (Economics, English, Geography, Hindi & Political Science)

M.Com.

M.Sc. (Chemistry, Mathematics)

PERMISSIBLE SUBJECT COMBINATIONS IN B.A. (ARTS/HUMANITIES/LANGUAGES)

Combination No.	Main Subject	Subject Combination Permitted (any two)
1.	Economics	Mathematics, Geography, English, Sociology, Public Administration, Political Science, History, Hindi
2.	English	Economics, Public Administration, History, Political Science, Geography, Sociology, Physical Education, Music (V&I)
3.	Geography	Economics, History, Hindi, English, Public Administration, Sanskrit, Sociology
4.	Hindi	Economics, Public Administration, History, Political Science, Geography, Sociology, Physical Education, Music (V&I)
5.	History	Economics, Political Science, Geography, Sociology, Physical Education, Hindi, Sanskrit, English, Music (V&I)
6.	Music (V&I)	Political Science, Sociology, Public Administration, English, History, Hindi
7.	Physical Education	Political Science, Public Administration, English, History, Hindi, Sociology
8.	Political Science	Economics, Physical Education, History, Music (V&I), Sanskrit, English, Hindi
9.	Public Administration	Economics, Geography, Sociology, Hindi, Sanskrit, English, Music(V&I), Physical Education
10.	Sanskrit	Geography, Sociology, History, Political Science, Public Administration
11.	Sociology	Economics, Public Administration, History, Geography, Music (V&I)English, Hindi, Sanskrit, Physical Education
12.	Mathematics	Economics

Generic Elective Course (GEC) will be offered from the following table

S.No.	DSC I	GEC OPTION I	GEC OPTION II
1	Political Science	Physical Education	Public Adm.
2	Geography	Economics	Political Science
3	Economics	Geography	Maths
4	English	Geography	Economics
5	Music(V&I)	Hindi	Sanskrit
6	Public Administration	Political Science	Hindi
7	Sanskrit	Music (I&V)	Sociology
8	Hindi	Sanskrit	Sociology
9	History	Hindi	Public Adm.
10	Sociology	Political Science	Physical Education
11	Physical Education	Sociology	English
12	Maths	English	Music(V&I)

NOTE : GEC should be different from DSC I and DSC II, already opted for.

PERMISSIBLE COMBINATION IN B.SC.(PHYSICAL SCIENCES/LIFE-SCIENCES)

Combination No.	Main Subject	Subject Combination Permitted (any two)
1.	Botany	Chemistry and Zoology
2.	Chemistry	Physics and Mathematics
3.	Chemistry	Botany and Zoology
4.	Computer Science	Physics and Mathematics
5.	Mathematics	Physics and Chemistry
6.	Mathematics	Physics and Computer Science
7.	Physics	Chemistry and Mathematics
8.	Physics	Computer Science and Mathematics
9.	Zoology	Chemistry and Botany

B.Com (Commerce)

First Year Course No.	Course Title	Third Year Course No.	Course Title
	Environmental Studies	BC 3.1	Any one of the following : (a) Human Resource Management (b) Principles of Marketing (c) Fundamentals of Financial Management
BC 1.1	Financial Accounting		
BC 1.2	Business Organization and Management		
ENGL 101	101 English-1 Core English Language : English / Hindi / MIL	BC 3.2	Any one of the following : (a) Corporate Governance Auditing (b) GST
BC 1.3	Business Law	BC 3.3	Entrepreneurship
BC 1.4	Business Statistics & Mathematics	ECONA313	Economy of Himachal Pradesh
Hindi 200	Hindi/Modern Indian Language	BC 3.5	Any one of the following : (a) Corporate Tax Planning (b) Banking and Insurance (c) Management Accounting (d) Computerised Accounting System
Second Year			
BC 2.1	Company Law		
BC 2.2	Income Tax Law and Practice English-II	BC 3.6	Any one of the following : (a) International Business (b) Office Management and Secretarial Practice (c) Fundamentals of Investment (d) Consumer Protection
BC 2.3	Computer Applications in Business		
Hind 400	Hindi	BC 3.7	Personal Selling and Salemanship
BC 2.4	Corporate Accounting	ECONA314	Indian Economy
BC 2.5	Cost Accounting		
BC 2.6	E-Commerce		

Students Course Wise Assessment and Evaluation

All Courses involve an evaluation system of students that has following two components :

सभी पाठ्यक्रम की एक निर्धारित मूल्यांकन पद्धति है जिसके निम्न दो भाग हैं।

(a) Continuous Comprehensive Assessment (CCA)

Accounting for 30% of the final grade that the student gets in a course, and

विद्यार्थियों द्वारा पाठ्यक्रम में अंतिम श्रेणी में प्राप्तांकों का 30 प्रतिशत तथा

(b) End Semester Examination

Accounting for the remaining 70% of the final grade that the student gets in a course.

विद्यार्थी द्वारा चुने गए पाठ्यक्रम में अंतिम श्रेणी में शेष प्राप्तांक का 70 प्रतिशत।

Note : A student will have to pass both the components (i.e. CCA and ESE) separately with 40% marks each to become eligible to be declared successful in a course.

पाठ्यक्रम को सफलतापूर्वक पूरा करने के लिए विद्यार्थियों को सी.सी.ए. एवं ई.एस.ई. दोनों ही संघटकों में 40 प्रतिशत अंकों के साथ अलग-2 उत्तीर्ण होना अनिवार्य है।

CCA will comprise of :

- a. Mid -Term (मध्यावधि परीक्षा) Maximum Marks -15 (अधिकतम अंक 15)
Mid- Term Test will be conducted by the college
- b. Seminar /Assignment (संगोष्ठी/सत्रीय कार्य) Maximum Marks -10 (अधिकतम अंक 10)
- c. Attendance Minimum requirement 75% (कक्षा उपस्थिति न्यूनतम सीमा 75 प्रतिशत)
Maximum Marks -05 (अधिकतम अंक 5)

SCHOLARSHIPS

A Number of scholarships are available for the eligible and deserving students. Information regarding dates, eligibility conditions and procedure for applying for these scholarships will be notified on the college notice board from time to time. The students may apply online for these scholarships.

State Sponsored Scholarship Schemes

- 1. IRDP Scholarship Scheme:** The students who belong to IRDP families may apply for these scholarships with required documents. A sum of Rs. 1200/- per annum is provided as financial assistance.
- 2. Financial Assistance to the children of the armed Forces Personnel Killed/ disabled during the different War/ Operations:** Children of armed force personnel killed/disabled in the different wars/ operations are eligible for the assistance. Application proformas are available with district Sainik Welfare Board. A sum of Rs. 1200/- per annum is provided as financial assistance.
- 3. Indira Gandhi Utkrisht Chhatravritti Yojna for post plus two students:**
The Indira Gandhi Utkrisht Chhatravritti Yojna for meritorious students for the post plus two courses shall be awarded to 150 students @ Rs. 10,000/- p.a. per students purely on the basis of the merit and without any income ceiling. The Scholarship will also be awarded to ten toppers each from the merit list of 10+2 Arts, Science and Commerce, supplied by H.P. Board of School Education Dharamshala, provided they join any academic/ professional stream. The scholarship will be renewed every year to the same number of students till they complete degree/ course.
- 4. Kalpana Chawla Chhatravritti Yojna:**
This is a state sponsored scheme started from the year 2012-13. Under the scheme the top 2000 meritorious girl students of 10+2 of all study groups i.e. Science, Arts and Commerce streams are awarded a scholarship of Rs. 15000/- per students per annum based on passing ratio in each group as per the merit list supplied by HP Board of School Education, Dharamshala. The scholarship will be renewed till the completion of Degree/Diploma/Certificate Course provided there is no failure.

Centrally Sponsored Scholarship Schemes

- 5. Post- Matriculation Scholarship for SC students:** For students belonging to SC category whose parents, annual income does not exceed Rs. 2,50,000/-
- 6. Post –Marric Scholarship scheme for ST students:** For students belonging to ST category whose parents, guardian income from all sources does not exceed 2,00,000/-
- 7. Post- Matriculation Scholarship Scheme to OBC students:** The students belonging to OBC category are entitled for this scholarship if the annual income of their parents is up to Rs. 1,00,000/-
- 8. Maharishi Balmiki Chhatravritti Yojna:** The scholarship under this scheme is @ Rs. 9000/- per year given to the Bonafide Himachali Girls Students belonging to Balmiki Families, engaged in unclean occupation. The concerned students must apply on prescribed proforma through their head of the school/ college/ Institution along with balmiki certificate.
- 9. Merit- Cum means Scholarship for Students belonging to the Minority Community (Centrally Sponsored Scheme):** The annual income of the parents/ guardians of the beneficiaries should not exceed Rs. 2.5 Lakhs from all source and the students should not have secured less than 55% marks or equivalent grade in the previous final examination.
- 10. Post- Matric Scholarship scheme for Students belonging to Minority (Centrally Sponsored Scheme):** The annual income of the parents/ Guardians of the beneficiaries should not exceed Rs. 2 Lakh from all sources and the students should not have secured less than 50% marks or equivalents grade in the previous final examination. The students must have passed the examination from government/ Government- Aided institutions.

11. Post matric Scholarship for Students with Disabilities: This scheme is available to students with disabilities who are covered under the person with disabilities (Equal opportunity, protection of rights and full participation) Act, 1995. Scholarship under the scheme will be awarded by the Ministry of Social Justice & Empowerment, Department of Disability Affairs, Government of India. Scholarship will be paid to the students whose parents/Guardian's income from all sources does not exceed Rs. 2,50,000/- per annum.

12. Scholarship for Children of Mine Workers: The scheme is sponsored by the Ministry of Labour and Employment, Government of India. Either of the Parents of the students should be a beedi worker or a mine worker (Iron Ore/ Manganese Ore/ Chrome Ore Mines, Limestone/ Dolomite or Mica or a cine worker) for six months at least, this would also include contract laborers. Total income of both the parents of the students from all sources should not exceed 10,000 p.m. including all allowance. The scholarship under this scheme is Rs. 3000/- per year.

13. Dr. Ambedkar Post Matric Scholarship : This scheme is for Economically Backward Class(EBC) students belonging to General category and total income of parents/guardian shall not exceed Rs. 1.00 lakh per annum

Individual-Sponsored Scholarship

Chaudhary Sher Jung Memorial Scholarship: This Scholarship of Rs. 2000/- per students (one girl and one boy students) from each faculty of Arts, Commerce and Science is given to meritorious student coming from economically weaker families to encourage them.

Fee Concession

Half Fee Concession : One of the two or more real brother/sister studying in the lower class in the college will be eligible for 50% exemption in tuition fee.

Code of Conduct for Students

Students should follow the rules and regulations laid down by the college administration.

1. The Himachal Pradesh Educational Institutions (Prohibition of Ragging) Act, 2009 will be followed in letter and spirit. Indulging in Ragging is a crime and strictly prohibited by an act promulgated by the Government of H.P with the maximum penalty of Rs.50000/- and imprisonment up to three years or both.
2. If any student indulges in any form Eve Teasing inside the college premises or outside, he/she will be dealt as per law.
3. Every student should be dressed up properly.
4. Every student must always carry with him/her duly completed identity card which is issued to him/her at the time of admission. He/she must produce the identity card whenever demanded by Security guard, any Teacher or Principal of the college. In case of loss of Identity Card, a duplicate I-card after a payment of Rs20/ will be issued.
5. Every student has to attend 75% of the classes of each subject/paper.75% of attendance is mandatory for appearing in the annual examination.
6. In case a student is absent in a class continuously for six consecutive days or for 10 days in a month, his /her name will be struck off from the college rolls (In all subjects). Re-admission in such cases will be allowed

within a week. For next seven days he/she has to deposit a fine of Rs.100/ for re-admission. After 15 days from the date of struck off, re-admission will be allowed with the representation of the parents, recommendation of the concerned subject teacher and a fine of Rs.1000/

7. Any student who is unable to appear in the scheduled house test can reappear for the same only on genuine grounds with prior Permission of the Principal.
8. Any other eligible student can reappear for the House Test with recommendation of the concerned course teacher and permission of the Principal. A fine of Rs100/ per paper will be charged and students can reappear within 15 days after the completion of House Exam.
9. Students should not bring outsiders into the campus without the prior permission of the authorities.
10. Sale, distribution, use and possession of banned drugs, alcohol and tobacco products are strictly prohibited and in case of violation shall be dealt with as per law.
11. Fireworks, explosives, weapons, or items of destruction are prohibited in the college campus.
12. Writing on classroom walls, desk, benches, door, toilet wall or pasting of posters on the wall are strictly banned.
13. For Intentional or deliberate damage caused to property (building, furniture, electrical wires/switches/ appliances and sanitary ware etc.), the recovery cost shall be the cost of replacement/repair. It may also be reported to the Police for action as per law.
14. Any damage to lab equipment / articles shall entail fine equal to the cost of equipment.
15. Legal action will be initiated against those who destroy or cause to destroy the property of the college under existing laws including the Prevention of Damage to Public Property Act 1984.
16. Students should not create disturbance in the academic, administrative, sporting, social, cultural or other co-curricular activities of the College.
17. Any behavior falling in the category of sexual harassment at workplace should be reported to the Internal Complaints Committee of the college immediately and the matter would be dealt with as per the Law.
18. Any case of violation of law and order in the college campus will be reported to the police for initiating action against the offenders.
19. Use of Mobile Phone /internet, laptop, and tablet by students within the college campus is permitted at specified places for academic purposes only. Violation of rule will lead to fine of Rs.100/.
20. All other fines will be charged as notified by University from time to time.
21. Misconduct during examination, production of false information or documents for admission purpose and the failure to return materials issued from the college would be seriously dealt with.

22. Gathering in groups at roads, entrance, exit, pathways, corridors and in the administrative block is strictly prohibited. Students who have no class to attend during any particular period should not loiter in the corridors.
23. All vehicles should be parked in the allotted area. Wrong parking reported by the security guard will be fined Rs.100/.
24. Students can file their genuine complaints to the concerned authority and drop it in the suggestion box placed in the administrative block.
25. Students will appear in the Annual Practical Examination only on scheduled dates as notified by the University.

In general any kind of misconduct towards institute will not be tolerated and punished as per the gravity of the misconduct.

Ragging

“Ragging includes any type of physical or mental torture inflicted by any individual or group, either by words or conduct which creates an apprehension in the mind of the person that he/she cannot pursue his/her studies free from any mental disturbance or torture created thereby. Any person who aids or abet such an action shall also be guilty of such ragging.

Ragging in and around the college/hostel campus or on roads/ approaches leading there to is strictly prohibited. If any student is found indulging in ragging, directly or indirectly, the college authorities shall be obliged under rule 22, 17 (a), (b) & (c) of HP. University to expel the guilty student (s) from the college/hostel.

रैगिंग में किसी भी व्यक्ति या समूह द्वारा शब्द या आचरण से किसी प्रकार के शारीरिक या मानसिक यातना का सामना करना पड़ता है जो व्यक्ति के दिमाग में एक भय पैदा करता है कि वह अपनी पढ़ाई को किसी मानसिक अशांति या अत्याचार के कारण पूरी नहीं कर सकता। ऐसा कोई भी व्यक्ति जो इस प्रकार के कार्यों को प्रत्यक्ष या अप्रत्यक्ष रूप में बढ़ावा देता है या संलिप्त होता है, रैगिंग का दोषी करार दिया जायेगा। महाविद्यालय परिसर में या उसके आस पास के रास्तों या सड़कों पर रैगिंग एक गम्भीर अपराध है और भारत के माननीय सर्वोच्च न्यायालय द्वारा सख्ती से पूर्णरूपेण निषिद्ध है। प्रत्यक्ष या अप्रत्यक्ष रूप से रैगिंग में संलिप्त छात्र/छात्रा को हि.प्र. विश्वविद्यालय अध्यादेश के नियम 22, 17 (ए), (बी), (सी) के तहत तुरन्त महाविद्यालय से निष्कासित कर दिया जायेगा तथा साथ ही उसे तुरन्त पुलिस को सौंप दिया जायेगा।

Some Do's and Don'ts

Do's

- Be regular in attending classes.
- Keep the campus clean.
- Make proper use of the dustbins.
- Show respect to the faculty.
- Show your I-Card as and when asked.
- Maintain silence inside the campus.
- Walk quietly while going to classrooms.
- Park vehicles outside the college gate.
- Approach teachers in case of any difficulty during college hours.

Don'ts

- Don't loiter aimlessly.
- Don't play games in the campus.
- Don't talk outside the classrooms.
- Don't deface the college walls.
- Don't damage college property.
- Don't pluck flowers or damage plants.
- Don't trespass the college gate.
- Don't bring outsiders.
- Don't use mobile phones in the class.

LIBRARY

The college has a spacious library which is well ventilated and well illuminated for readers and has more than 12000 books pertaining to various subjects. The college subscribes to various national & international journals of repute.

Timings : 10 am to 4 pm

A. Rules and Regulation

Identity card and library card should be collected from the librarian as per the schedule notified by the librarian. A student must bring his/her library card to get the books issued in his/her name. Only two books are issued to a student at a time for a period of 14 days. Reference Books/Dictionaries/News Papers/Periodicals will not be issued.

If the issued books are not returned by due date, a fine at Rs. 1.00 per book per day will be charged. In case of loss of book, the student will have to replace the book with new one or pay actual price of the book plus 20% of the original prices as a fine amount.

Books returned in damaged condition will entail penalty as per rules. Failure to return the book or to pay the penalty imposed will entail the same procedure for recovery as in the case of recovery of Govt. property i.e. through the police or Deputy Commissioner.

पहचान पत्र व लाईब्रेरी कार्ड, पुस्तकालय अध्यक्ष द्वारा जारी समय सारिणी के अनुसार ही प्राप्त किये जाने चाहिए। प्रत्येक छात्र केवल अपने कार्ड पर ही पुस्तकें ले सकता है। एक छात्र को एक समय में केवल दो ही पुस्तकें 14 दिन की अवधि के लिए जारी की जा सकती हैं। सन्दर्भ पुस्तकें, शब्दकोष, समाचार पत्र व सामयिक पत्रिकाएं विद्यार्थियों को जारी नहीं की जायेगी। यदि जारी की गई पुस्तकों को निर्धारित तिथि में वापिस नहीं किया जाता तो इसके पश्चात प्रतिदिन प्रति पुस्तक पर एक रूपये प्रतिदिन जुर्माना लगाया जाएगा। पुस्तक के खो जाने पर विद्यार्थी को नई पुस्तक खरीद कर देनी होगी अथवा पुस्तक का वास्तविक मूल्य तथा मूल्य के साथ पुस्तक की कीमत का 20 प्रतिशत अतिरिक्त शुल्क जुर्माने के रूप में जमा करना होगा। क्षतिग्रस्त अवस्था में लौटाई गई पुस्तकों पर नियमानुसार जुर्माना लगाया जाएगा। पुस्तकों को वापिस न करना व जुर्माना अदा न करने पर छात्र पर वसूली के लिए पुलिस विभाग व जिलाधीश के माध्यम से वही नियम लागू होंगे जो सरकारी सम्पत्ति की वसूली के लिए लागू होते हैं।

B. Loss of Library Card

In case of loss of the library card, a duplicate card can be had at Rs. 50.00

C. No Dues Certificate & Refund of Library Security

All the issued books must be returned and library card be surrendered to the librarian before the annual examination. A No Dues Certificate to this effect must be obtained from the librarian otherwise Admit Card for Annual Exam will not be issued.

All the student can claim the refund of their library security within one year of leaving the college even if they leave the college without completing their course of study otherwise the security will stand lapsed.

वार्षिक व सत्रांत परीक्षा से पहले छात्रों को जारी की गई सभी पुस्तकों को पुस्तकालय में वापिस किया जाना अनिवार्य है। इस सन्दर्भ में छात्रों को पुस्तकालय अध्यक्ष से एक अदेय प्रमाण पत्र प्राप्त करना होगा अन्यथा छात्र को परीक्षा में बैठने के लिए परीक्षा प्रवेश पत्र जारी नहीं किया जायेगा। महाविद्यालय छोड़ने के पश्चात छात्र को एक वर्ष की अवधि के भीतर अपनी पुस्तकालय धरोहर राशि की वापसी का दावा करना होगा अन्यथा यह धरोहर राशि जप्त समझी जाएगी।

Leave Rule

1. Students should get their leave application recommended by the teachers.
 2. Leave up to 3 days will be sanctioned by the tutors.
 3. Leave for more than three days will be sanctioned by the Principal
 4. The Students will be marked absent during the leave period and the same will not be considered for calculating the lectures attended by him/her for determining his/her eligibility to appear in the University Examination. However in case leave is properly sanctioned, neither his/her name will be struck off from the rolls, nor any absence fine will be imposed.
1. विद्यार्थी को अपनी छुट्टी की अर्जी की संस्तुति/सिफारिश सम्बन्धित अध्यापक से करवानी होगी।
 2. तीन दिन तक के अवकाश की स्वीकृति सम्बन्धित शिक्षक द्वारा दी जाएगी।
 3. तीन दिन से अधिक के अवकाश स्वीकृति केवल प्राचार्य द्वारा ही दी जाएगी।
 4. विश्वविद्यालय की वार्षिक अथवा सत्रांत परीक्षा की पात्रता को निर्धारित करने के लिए विद्यार्थियों की अवकाश अवधि को अनुपस्थिति अवधि माना जायेगा। यद्यपि उचित रूप से स्वीकृत अवकाश के सन्दर्भ में न तो विद्यार्थी का नाम काटा जाएगा तथा ना ही अवकाश अवधि का जुर्माना लगाया जाएगा।

Re-Admission

In case a student is absent in a class continuously for six consecutive days or for 10 days in a month, his /her name will be struck off from the college rolls (In all subjects).Readmission in such cases will be allowed within a week. For next seven days he/she has to deposit a fine of Rs.100/ for readmission. After15 days from the date of struck off, readmission will be allowed with the representation of the parents, recommendation of the concerned subject teacher and a fine of Rs.1000/

यदि कोई छात्र-छात्रा एक महीने में लगातार छ दिनों तक या महीने में 10 दिनों तक कक्षा में अनुपस्थित रहता है, तो उसका नाम महाविद्यालय नामांकन से (सभी विषयों में) काट दिया जाएगा। एक सप्ताह के अंदर पुनः प्रवेश की अनुमति होगी। अगले सात दिनों के अंदर छात्र-छात्रा को 100 रु. जुर्माना देकर पुनः प्रवेश हेतु अनुमति दी जाएगी। नाम कट जाने से 15 दिन बाद पुनः प्रवेश हेतु विद्यार्थी को अपने माता-पिता की उपस्थिति में संबंधित विषय के अध्यापक/अध्यापिका की सिफारिश के साथ एक हजार रु का जुर्माना देकर ही अनुमति दी जाएगी।

Co-Curricular and Extra-Curricular Activities.

Education is a very broad term and goes beyond the training of one's mind for acquiring textual knowledge. It is associated with other activities in order to see multi-dimensional development of overall personality of a man. The college provides opportunity to our students through many co-curricular and other activities that help them to develop into a sound body and mind. Keeping this in view we have societies like Science Society, Social Science Society, Red Ribbon Club and ECO Club etc. Students are encouraged to join these societies as per their interest. Students can approach the In-charge of these societies.

National Service Scheme (NSS)

The college has two NSS units. Enrollment in NSS is done in the beginning of the session in the month of August. Students have to apply as and when notified through notice board/college website for enrollment in NSS.

Rovers & Rangers

The College has got one unit of Rovers and Rangers each. Basically it is voluntary non-political youth organization wherein students are trained to combat during natural disaster and otherwise too. It helps its members to have all round development and become perfect responsible individuals to the society, nation and the world at large.

Mentor Cell

The students are encouraged to interact with their teachers regarding their problems which may be academic, non-academic or personal. Appropriate help and guidance is provided to cater the needs of students. It is also an essential and integral part of IQAC.

College Students Central Association (CSCA)

The college student central association is formed every year as per the rules laid down by Himachal Pradesh University, Shimla from time to time. Presently the selection for various post of this association is done through merit i.e. indirect selection mode.

Parent Teacher Association (PTA)

To encourage community participation in education, Parent Teacher Association (PTA) under section 2.33 to 2.33.7 of the HP Education Code, 2001 has been established. It is a non-political body for better co-ordination and interaction between parents and teachers for improvement of academic standards and infra-structural facilities of the college.

The election of the new executive committee of PTA General House is scheduled to be held on 12th August, 2023 at 11.00 am. This is a request from the principal and the staff that the parents are invited to attend this meeting. No separate invitation will be sent in this regard.

IGNOU

IGNOU Study Centre-1133 G.C. Paonta Sahib is running various educational and vocational programmes. All IGNOU courses are recognised by the Govt. of India & by the UGC. The college students can simultaneously do any of the degree or diploma programmes from IGNOU. The additional professional courses under walk-in admission can be done throughout the year in July or January section. No migration and no age limit is required for IGNOU courses.

NCC

The NCC wing for girls has been introduced in the college from the session 2020-21 onwards. The aspiring girls students may contact Dr. Pooja Bhati, Officer of the Girls Unit.

GCP Alumni Association

The Alumni Association of Government College, Paonta Sahib was formed on 7th October, 2016 and named as “GOVERNMENT COLLEGE PAONTA SAHIB ALUMNI ASSOCIATION (GCPAA) PAONTA SAHIB”. GCP Alumni Association is dedicated to bringing together the alumni community on a common platform to build another channel of personal and professional support to members through 'self-help' within the community. GCP Alumni Association membership can be obtained by paying a nominal registration and membership fee. The governing body of the association comprise of the following office bearers:

1. Chief Patron: Principal of the college
2. President, Vice President, Secretary, Joint Secretary, Treasurer, Internal Auditor, Advisor are elected from amongst the alumni.

Self-Financing Courses

Other than routine traditional faculties of Science, Humanities, and Commerce the college has thrown open other important courses including BCA and PGDCA to cater to the needs of technological fast growing society. These self-financing courses are under control of the college level Higher Education Institute Society (Regd.). Presently 50 seats (25 subsidised & 25 Non-subsidised) are there in BCA and PGDCA each.

Graduate Add On Courses

This is a unique initiative of Himachal Pradesh Kaushal Vikas Nigam (HPKVN) to provide an opportunity for final year graduating students to enhance their qualification by pursuing specialized NSQF aligned courses in addition to the regular academic education. The specialized courses not only focus on enhancing the domain knowledge but also involve soft skill at personality development interventions. At present Merchandiser, English Employability & Entrepreneurship (EEE) and social Media Executive courses are being offered in the college without any extra fee.

Star College Scheme

Star College Scheme was initiated in 2008 by Department of Biotechnology (DBT) to nurture excellence in undergraduate science education for holistic development of colleges. So far 96 colleges have been supported throughout the country under strengthening component. The emphasis of the scheme is on improving knowledge and skills of teachers, providing access to specialized infrastructure and consumables, to improve hands on training and industrial exposure as well as individual research projects for undergraduate students.

The DBT has accorded the financial support of rupees 63 lakhs for three years to three departments viz. Botany, Chemistry and Zoology of this college after screening of the proposal and presentation before expert committee.

Objectives of Star College Scheme :

- * To strengthen the academic and physical infrastructure for achieving excellence in teaching and training.
- * To enhance the quality of the learning and teaching process to stimulate original thinking through

- 'hands-on' exposure to experimental work and participation in summer schools.
- * To promote networking and strengthen ties with neighboring institutions and other laboratories.
 - * To conduct specialized training programmes for faculty improvement for optimizing technical capabilities.
 - * To increase capabilities of core instrumentation resources by procuring new equipment and upgrading of existing facilities.
 - * To provide access and exposure to students to research laboratories and industries in the country.
 - * To help in devising standard curricular and Standard Operating Procedures (SOP's)/ kits for practicals.
 - * To Provide better library facility to students and teachers.

PAHAL : The Cultural Function

Preservation of cultural heritage gives strength to the society. The society in turn nurtures cultural programs with gusto. Keeping in view the importance of cultural function, college celebrates cultural festival in the form of a programme called PAHAL with great excitement. This forum provides a platform to students to exhibit their keenness in cultural activities like dancing, singing and various other genres. During this function students prepare cultural activities like dancing singing and various other genres.

Sports

It is a by gone story that studies only bring name. Sports have taken many a strides where one can try for a name and fame. In order to encourage students, the college provides facilities for indoor games. College is housed with a very big playground where cricket, volleyball, basketball, and badminton courts are well designed. We have facilities for indoor games like carom, chess, and table tennis too. Students are encouraged to participate in any of the games and prepare for inter-college tournaments organized by Himachal Pradesh University to earn name and fame and establish oneself in sports also.

BHANUJA : Yearly Periodical

In order to encourage creative abilities among the students, the college magazine Bhanuja is published annually. It consists of a number of sections and each section has one staff & one student editor. Students are asked to contribute original authored poems, articles, stories, memories, experiences and so on giving it a literary tinge. It also exhibits a panoramic summary of year long activities in the form of pictography.

Post Graduate Courses Admission for 1st & 3rd Semester

Seats Sanctioned:	M.A. English	20	M.Com	20
	M.A. Economics	20	M.A. Hindi	20
	M.A. Political Science	30	M.A. Geography	20
	M.Sc. Chemistry	30	M.Sc. Mathematics	30

Duration : The duration of these Master Degree Courses will be of two academic years spread over in four semesters.

Admission procedure for Post Graduate Courses:

The Entrance Tests for admission to the college affiliated to Himachal Pradesh University are being conducted by the University in centralised Entrance Test for admission in the subject concerned on the dates mention in the HPU hand book of information for the session 2023-24.

However, the student interested in admission to this college affiliated to Himachal Pradesh University will have to apply separately **through <https://admission.gcp.ac.in>** in online mode after the declaration of the result of entrance test. The admission will be made strictly on the basis of marks obtained in Entrance Test.

The minimum qualifying marks in the Entrance test will be 35% to make the candidates eligible for interview/admission. In case of SC/ST candidates, the minimum qualifying marks shall be reduced until the full SC/ST quota for admission has been exhausted.

Date of Entrance Exam: (H.P.U.)	M.A. (English)	06th June, 2023
	M.Com.	30th May, 2023
	M.A. Economics	1st June, 2023
	M.A. Hindi	31st May, 2023
	M.A. Political Science	30th May, 2023
	M.Sc. Mathematics	23rd June, 2023
	M.Sc. Chemistry	23rd June, 2023
	M.A. Geography	24th June, 2023

Date of Declaration of Results o H.P.U. Entrance tests (on or before) :	20th July, 2023
Last Date for Submission of Application form along with documents in the college	5th August, 2023
Display of Merit List :	8th August, 2023
Date/Time for reporting for interview/Admission:	
M.A.(Economics, English, Geography, Hindi & Political Science) M.Com.	10th August, 2023
M.Sc. (Chemistry and Mathematics)	

All the applicants should report for interview/Admission in the college.

In case, some seats remain vacant or fall vacant subsequently, the same will be filled after calling the candidates in order of merit, only out of the list of the candidates who have been interviewed earlier and were eligible (having passed the qualifying examination on the date of interview).

Fee Deposit on or before 16th August, 2023
Last date of admission against the vacant/vacated seats (If any) :20th August, 2023
Regular Teaching will start from :22nd August, 2023

Eligibility :

The minimum eligibility for admission for postgraduates courses will be 20-24 credits in undergraduate degree course in the concerned subject.

Age Limit :

The upper age limit for post graduate courses is 26 years for boys and 28 years for girls and 29 years in case of SC/ST candidates (both for boys and girls) as on 1st July of the concerned year. Himachal Pradesh University has adopted the age relaxation upto a maximum of 5 years to persons with disabilities in admission to various courses vide UGC letter no. vol-IV Dated 14th September, 2006.

Reservation :

Reservation for various categories will be provided as per University Rules.

Consolidated Fee Structure for B.A., B.Sc., B.Com., M.A., M.Com for the year : 2023-24

Class	First Year			Second Year			Third Year		
	Himachali Girls	Non Himachali Girls	Boys	Himachali Girls	Non Himachali Girls	Boys	Himachali Girls	Non Himachali Girls	Boys
B.A.	1369	1969	1969	1029	1629	1629	1029	1629	1629
PTA	500	500	500	500	500	500	500	500	500
Total	1869	2469	2469	1529	2129	2129	1529	2129	2129
B.Sc. (Physical Science) & B.Sc. (Computer Science)	1849	2449	2449	1509	2109	2109	1509	2109	2109
PTA	500	500	500	500	500	500	500	500	500
Total	2349	2949	2949	2009	2609	2609	2009	2609	2609
B.Sc. (Life Science)	2089	2689	2689	1749	2349	2349	1749	2349	2349
PTA	500	500	500	500	500	500	500	500	500
Total	2589	3189	3189	2249	2849	2849	2249	2849	2849
B.Com.	1549	2149	2149	1569	2169	2169	1029	1629	1629
PTA	500	500	500	500	500	500	500	500	500
Total	2049	2649	2649	2069	2669	2669	1529	2129	2129
M.A.	1369	1969	1969	1029	1629	1629			
PTA	500	500	500	500	500	500			
Total	1869	2469	2469	1529	2129	2129			
M.Com./M.Sc. Mathematics	1369	1969	1696	1029	1629	1629			
PTA	500	500	500	500	500	500			
Total	1869	2469	2469	1529	2129	2129			
M.Sc. (Chemistry)	2689	3289	3289	2349	2949	2949			
PTA	500	500	500	500	500	500			
Total	3189	3789	3789	2849	3449	3449			

Note :- Rs.180/ year will be charged extra for practical subject if any (viz. Geography, Phy.Edu., Music (I&V) etc.

HEAD-WISE STRUCTURE OF FEE AND FUNDS

Sr. No.	Government Account Fees	Amount (in Rs.)
	Annual Charges	
a.	Admission Fee	25
b.	Re-admission fee first time	100
c.	Re-admission fee second time	200
d.	Late admission fee	10
e.	Tuition fee	600
f.	Migration fee (Other than HP Board)	200
g.	Himachal University charges	As decided by HPU from time to time
	College Annual Charges (Refundable)	
1.	Library security	100
	College Annual Charges (Non-Refundable)	
2.	House examination fund	80
3.	Health fund	6
4.	Campus development, beautification & up-keep fund	10
5.	Book replacement fund	25
6.	Furniture repair/ replacement fund	10
7.	Identity card	10
8.	Duplicate identity card	20
9.	Magazine fund	50
10.	N.C.C. fund	10
11.	Student aid fund	2
12.	Cultural activity fund	20
13.	Computer & internet facility	20
	Annual Charges	
14.	Amalgamated fund	300
15.	Sport fund /fee	240
16.	Building fund	120
17.	Botany	240
18.	Chemistry	240
19.	Geography	180
20.	Physics	240
21.	Zoology	240
22.	Music/ any other practical subject	180
23.	Rovers and rangers fund	60
24.	Computer practical (Commerce and Maths students)	180
25.	B.Sc. Computer Science	240
	Absence and Other Fines	
26.	Absence fine (per period)	1
27.	Absence fine (per practical)	3
28.	Absence from house test (per paper)	50
29.	Late return of library books	1
30.	University Development Fund	250(Gen.)& 100(IRDP/BPL)
31.	PTA Fund	500

Note:

- ☞ The fee structure is subject to changes as notified by the H.P. University from time to time.
- ☞ Concession in fee is allowed as per the rules applicable.

Admission Procedure

General Instructions for Students

1. All candidates are advised to fill their online admission form on their own mobile phone/laptop, or in the “**Lokmitra Kendra / Cyber Cafe**” nearby their hometown.
2. All the candidates are directed to register with their **personal mobile number, and email address**, as all the future communication will be done by the admission committees using these mobile number and email address only.
3. Candidate must save the “**Username and Password**” generated during registration process with them, and complete the admission process by filling the online application form using their **own username and password** from “**Login to Apply**” button.
4. Candidate needs to fill the online admission form using his/her own credentials, after that only his/her candidature will be considered for admission. **Registration alone does not make any candidate eligible for admission.**
5. During online filling of application form you need to enter all information correctly, and only upload the “**scanned copy of original documents**” and pay an amount of registration fee if applicable. Only after paying Registration fee the candidate will finally be able to submit the application form if registration fee is required there. You must have to submit your Form to complete registration process.
6. **Photostat copies of documents are not accepted.** If admission committee found any uploaded Photostat copy at the time of form verification then their admission form will be rejected, and candidates needs to rectify the rejected form from his/her account, and **resubmit** it again.
7. At the time of form verification admission committee holds all the rights to reject any uploaded documents, if documents are not uploaded in the prescribed format mentioned in the instructions provided at the time of documents upload. Then student will be communicated by the committee through “**SMS and Email**” in their registered mobile number and email address to do the needful changes.
8. Candidate then needs to make the corrections by Logging in their account using their username and password and resubmit the form again and wait for final approval which will be intimated through **SMS and Email within a week.**
9. After final approval from admission committee candidate will be informed by his/her respective committee **to pay the fee through SMS and Email** in their register mobile number and email address.
10. Candidate need to pay the fee online to complete the admission process by logging in their account using his/her own username and password.
11. In case of any query related to online admission, candidate can contact concerned admission committee.

Important Instructions for Filling the Form

Furnishing of false information or suppression of any material fact(s) in the Online Application form(s) would render immediate disqualification of the Applicant(s).

Steps for Registration

- 1) Applicant(s) are required to apply online through college official website i.e. <https://www.gcp.ac.in> or <https://admission.gcp.ac.in>. No other means/modes of application are acceptable.
- 2) Click on online admission
- 3) Click on the tab "**New Registration**".
- 4) You will be directed to the registration form page.
 - a) A valid own Mobile number. Please keep it active, at least until the admission process is complete, as all communication will be sent through SMS.
 - b) Mobile number must belong to the candidate himself/herself or someone in the family. DO NOT fill in friend's or Cyber Cafe's Mobile number.
 - c) An E-Mail ID belonging to the candidate or someone in the family.
 - d) UID Aadhar number or Enrollment number.
- 5) Note down your username and password. And click on "**Login to Apply**".

Steps for Filing Online Application Form

- 1) Now enter your "**Username**" and "**Password**" to fill the application form.
- 2) Fields marked as red star mandatory to fill.
- 3) Enter all your "**personal details, permanent address, and educational qualifications**" asked in this form. Check the subsequent sub category in which you fall. And Click on "**Save and Next**" button.
- 4) In **Education** section you must have to add your marks details by clicking on **Add %** Button. A popup window will appear to fill marks details. Enter your marks details in textbox. If you passed under **CGPA** select Yes option and add your grade point, for your help CGPA grade table is there. After filling details select click **Calculate** Button then Press **Save** button.
- 5) In Sub-categories and Activities section select appropriate applicable option.
 - a) Press save to application and move to next page to upload the scanned copy of original documents in the desired columns as per the format given below:
 - b) Only file types - jpg, jpeg, png and pdf of size 500KB are supported.
 - c) Upload recent and clear photographs/documents.
 - d) Your photo should be of passport size in jpeg/png format with minimum dimensions as 200 x 200 pixels and your face should be clearly visible.
 - e) In case you don't have certificate for a selected category just go back, unselect that category and save the form.
 - f) After uploading, you may also upload again if required.
 - g) Documents uploaded will be examined by Admission Committee. You may receive remarks for any modification/update.
 - h) Click on "**Next**" button.
- 6) Here check all the documents if they were uploaded correctly or not. You can also upload any document again if it was not uploaded correctly. After checking click on "**Next**" button.

- 7) Here in this page check all the details filled by you in the form; you can edit any column here if data is not filled correctly. After checking check all the boxes in the check list, and click on “**Continue**” button and pay the registration Fee if applicable otherwise you can directly submit the form. Once your payment confirmation comes you form will be automatically get submitted.
- 8) If due to some reason your registration fee payment stuck or deducted or you didn't see Form Submission confirmation page like below, you must have to try payment again on main page. If payment already in process you can Verify the payment by clicking on **Verify Payment** button.
- 9) After this your form will be submitted. You are advised to download the copy of submitted form for future reference.
- 10) Now the admission committee will verify the application form. In case of any discrepancy found in the online admission form, it will be communicated to the student by **SMS** and **Email** in the registered mobile number and email address provided by candidate at the time of registration.
- 11) If candidate will receive any message regarding form rectification then he/she need to rectify the form from his/her account using their “**username and password**”. Hence, they are again requested to retain their account information with them until the completion of admission process.
- 12) After receiving any updates from the admission committee regarding approval of application form, candidate needs to pay the admission fee online from their user account.
- 13) It is directed to students to retain the hard/soft copy of filled application form and fee receipt with them. In case, if any discrepancy found during student admission they need to submit it at college. If any student fails to submit these documents when called his/her admission is subjected to cancellation.
- 14) It is advised to regularly check email, SMS and visit College site for latest updates over admission process.

Checklist for Admission to 1st year

1. Application Form
2. Matric Certificate (2 copies)
3. +2 Certificate (2 copies)
4. Passport Size Photograph of student
5. Original Character Certificate issued by the school
6. If +2 is passed as a private candidate, in that case character certificate may be obtained from a gazetted officer/Panchayat Pradhan/Municipal Councillor.
7. In case of opting for category benefit, SC/ST/OBC/Physically Disabled the certificate from a competent authority must be enclosed.
8. Self-Declaration for gap year (s).
9. Bonafide Himachali Certificate must be attached by girl students to avail Tuition Fee concession.

10. Copy of Adhaar Card
11. Those who have passed their eligibility exam from a Board/University other than Himachal Pradesh must submit original migration certificate.

Checklist for Admission to 2nd year and 3rd year.

1. Application Form
2. Passport size Photograph of student
3. Bonafide Himachali Certificate must be attached by girl students to avail Tuition Fee concession.
4. Matric Certificate (1 copy)
5. +2 Certificate, 1 Copy 1st year Result Card, 1 Copy 2nd year Result Card.
6. Copy of Adhaar Card
7. Photocopy of the admit card of the last examination appeared (1st year or 2nd year) consisting of No Dues Certificate duly certified by the concerned departments and counter-signed by the Principal/authorised Faculty Deans.
8. In case of opting for category benefit, SC/ST/OBC/Physically Disabled the certificate from a competent authority must be enclosed.

Checklist for Admission to M.A., M.Com. and M.Sc.

1. Application Form
2. Passport size Photograph of student
3. Bonafide Himachali Certificate must be attached by girl students to avail Tuition Fee concession.
4. Matric Certificate (1 copy)
5. +2 Certificate (1 copy)
6. Graduation Certificate / Grade cards
7. HPU PG Entrance Exam Result Card
8. Copy of Aadhaar Card
9. In case of opting for category benefit, SC/ST/OBC/Physically Disabled the certificate from a competent authority must be enclosed.

NOTE :- *All original certificate must be produced at the time of admission.



Emergency Helpline Numbers

- | | |
|---|-------------------------------------|
| 1. National Emergency No. | - 112 |
| 2. National Disaster Management Authority | - 1078 |
| 3. Himachal Pradesh State Disaster Management Authority | - 1070 |
| 4. District Disaster Management | - 1077 |
| 5. Police | - 100-01702-222522
- 07650042322 |
| 6. Fire | - 101-01702-222500 |
| 7. Ambulance | - 108-102 |
| 8. Gudiya Helpline Number | - 1515 |
| 9. Hoshiyar Singh Helpline Number | - 1090 |
| 10. All India Anti-Ragging Helpline | - 1800-180-5522, 155222 |



Use of mobile phones is strictly prohibited in class rooms and the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen and the common room.



Email : gcpaontasahib@gmail.com

Web: www.gcp.ac.in

Telefax: -01704-223357